

Himachal Pradesh Horticulture Development Society  
HP Horticulture Development Project,  
Dyerton Bizhub, Talland Bye-pass, Shimla - 171 001 (HP)

No. HPHDP/PPT-16/ESMF/2020-Vol-I / - 4947 to

Dated: Shimla- the November 2020

4949  
NOTIFICATION



In a partial modification of this Office notification no. HPHDP/PPT-16/ESMF-2015-16/ 1293-1303 dated 23.02.2017 vide which State Environment & Social Cell (E&S) was created in PCU, is hereby re-constituted as under for effective implementation and monitoring of Environment & Social Management Framework (ESMF) of World Bank Funded *HP Horticulture Development Project*:

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| 1. Team Leader, PCU HPHDP –cum Dy. Director Hort.    | Chairman                                     |
| 2. Subject Matter Specialist, Horticulture, PCU      | Member                                       |
| 3. Environment Specialist/Sr. Consultant, PCU        | Coordinator Environment Management Framework |
| 4. Social Development Specialist/Sr. Consultant, PCU | Coordinator Social Management Framework      |

**The Functions of State E&S Cell, PCU HPHDP shall be:**

- To oversee, monitor & review the progress of implementation of ESMF and TDF by the E&S Cell, Environment & Social Management Cells (E&SM) of PIUs, DIUs/BIUs, financial Institutions, farmers, societies, grower associations, self-help groups, state institutions and other similar entities;
- To Coordinate and provide technical supports to PIUs/DIUs to develop action plan related to ESMF provisions, CDP/TDP etc. and obtain approval of the same from the Project authority and guide E&S Cells at PIU/DIU levels for the implementation at the field level and subsequent reporting to PCU HPHDP.
- To guide Environment & Social safeguard specialists and facilitators of E&S Cells of PIUs/DIUs to plan and implement the provisions of ESMF, as per approved action plan.
- To develop and evaluate TOR, EOI and RFP documents for the environmental consulting firm and district environmental and social safeguard specialists.
- To contract service provider/NGO and external consultant (for preparation environment & social impact assessment and preparation of mitigation plans for moderate to high risk interventions of Project) as necessary.
- To coordinate with PIUs and EIA Consulting firm to conduct E&S Screening, ESIA and ESMPs of moderate to high risk interventions of HPHDP.
- To guide the E&S Cells of PIUs for the scrutiny of ESMF related reports intervention specific reports including E&S screening reports, environment and Social impact assessment reports (ESIA), environment & social management plans (ESMPs), project based proposals, CDP/TDP being implemented by the PIUs and tender documents etc. w.r.t. compliances as per exiting regulations and provisions of ESMF and review & consolidate reports at PCU level and seek approval from competent Authority of Project and initiate further action.
- To liaise with relevant PIUs/DIUs, other Government departments and Tribal Development Department, Tribal Advisory Council and HP SCS&T, Development Corporation as necessary to develop comprehensive tribal development plan and its implementation.

Reporting

- To develop reporting and monitoring formats w.r.t. progress of implementation of ESMF and guide E&S Cells at PIUs to develop progress reports as per requirements of concerned authorities and World Bank.
- To scrutinize and consolidate the ESMF reports received from the E&S Cells of PIUs, obtain approval of Project Authority submit to World Bank.

Planning and approval

- Undertake field visits and participate in Free and Pre-informed consultation (FPIC) periodically;
- in respect of TDP, review findings from screening exercise, and approval of TDP prepared by DIU;
- Promote convergence /dovetailing of existing schemes with project interventions.

P.T.O.

Capacity Building

- To build the capacity of E&S Cells of the PIUs for the training need assessment on ESMF.
- To develop training modules on the provisions of ESMF and facilitate PIUs to organize awareness programme/training on environment and social aspects of ESMF, likely environmental and social concerns, mitigation strategy for the environment & social and staff of Project and other stakeholders viz. staff, cluster farmers, water user associations (WUA) etc.
- To organize skill upgradation programme/training of trainers (TOT) programme for the environment and Social specialists deputed in the PIUs/DIUs.
- To identify the relevant institutions/ organizations etc. to organize the exposure visits of stake holders by the PIUs;
- Develop IE& C material relevant to ESMF of HPHDP.

Citizen Engagement

- To coordinate with MIS wing of HPHDP to operationalize *Information Communication Technology* (ICT) enabled Management Information System (MIS) up to grass root level w.r.t. ESMF.

Monitoring

- To monitor the progress of implementation of ESMF and TDF.

Grievance Redressal

- To develop and implement Grievance Redressal Mechanism (GRM)

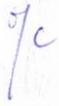
Manuals and Guidelines:

To develop and update COM and Environmental Guidelines.

  
**Project Director, HPHDP**  
Talland Bypass, Shimla-H.P.

CC:

1. All the members of E&S Cell of PCU for information and compliance.
2. Nodal Officers/ In charge E&S Cell of PIU Horticulture, PIU HPMC and PIU HPSAMB for information and compliance.
3. MIS specialist, with the direction to upload the E&S notification on website of the Project.
4. Project File.



  
**Project Director, HPHDP**