

**Directorate of Horticulture
Himachal Pradesh, Shimla-2**

No.1-24/2018-PIU (Hort.) HPHDP-Recruitment.

Dated: Shimla-2

**ADVERTISEMENT FOR HIRING OF STAFF UNDER HIMACHAL PRADESH
HORTICULTURE DEVELOPMENT PROJECT (HPHDP).**

Opening Date: 26.02.2021

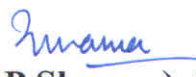
Closing Date: 15/03/2021

The Directorate of Horticulture, Himachal Pradesh, Navbahar Shimla-2 intends services of retired individuals from Jal Shakti Department of Himachal Pradesh as mentioned in the table below on co-terminus basis under the World Bank assisted for Himachal Pradesh Horticulture Development Project (HPHDP) being implemented by the HP-Horticulture Development Society, Shimla.

S.No	Name of Resource	Nos. of Posts
1	Retired Engineer (Irrigation)	12
2	Retired Junior Engineer (Irrigation)	6

The period of engagement shall be initially for 1 year and can be extended depending upon the performance of individual. Application format and Terms of Reference can be downloaded from the website of the Project www.hds.hp.gov.in

Eligible candidates below age of 65 years may apply as per the prescribed format given on the above mentioned website in a sealed envelope clearly marking as **“Application for.....(Name of post applied for)”** along-with self-attested testimonials copies of certificates so as to reach the address given below i.e. Directorate of Horticulture, Navbahar, H.P. Shimla-171002 **on or before 15.03.2021 up to 05:00 PM positively**. Only the shortlisted/Eligible candidates will be called for an Interview/Written Test.


(Dr. J.P Sharma)
Director of Horticulture
Himachal Pradesh, Shimla-2
Ph. No. 0177-2842390
Email: horticul-hp@nic.in

Brief detail for both positions.

S.N.	Position	Approx. Number	Qualifications & Experience etc.	Roles and & responsibility
1	Retired Engineer (Irrigation)	12 Nos.	Diploma in Civil Engineering with more than 20 years' experience as junior Engineer in Jal Shakti Department of Himachal Pradesh (previously known as Irrigation Cum Public Health Department) and at least more than one-year experience as Assistant Engineer. He should have knowledge of planning, conceiving, surveying and preparation of Flow/Lift irrigation DPRs. He should have knowledge of construction of irrigation schemes such as Rising/Gravity mains, Pumping machinery, RCC structures, Masonry structures, Pump House, Recharge Structures, piped distribution system, Crate Works etc and other allied engineering works apart from complete knowledge of preparation of Procurement plan, call of Tenders, documentation of tenders, preparation of tender documents for approval with comparative statement, justification and award of works. He should have vast experience in execution of works as per specification at site of work with checking of MAS, record entries made by junior engineer in MB, passing of bills, keeping of all records and submission of information desired by various offices from time to time. He should have knowledge of how to take work from surveyors, draftsperson, junior Engineer, contractors and others and to have cooperation from other departments.	<p>The Irrigation Engineer will have the overall responsibility to guide and train the team under him to properly supervise the civil works at the sites. In addition, he will be responsible for:</p> <ol style="list-style-type: none"> 1. Designing irrigation Systems such as flow, lift, underground. This will entail survey, designing of sub-systems such as water harvesting structures, water lifting rain water capture and delivery through micro-irrigation. 2. Work experience of handling problems of soil drainage, and water logging 3. Observe comparatively simple and cost effective construction procedures 4. Prepare work plan for all technical staff activities both in the office and on the sites 5. Assist in record keeping and generating progress reports 6. Assist in preparation of tender documents, and contracts 7. Work closely with Water Management Specialist design engineer 8. Identifying and proposing proper construction materials as per the required standards and site locations 9. Perform any other project relevant activity assigned by the Project Director/superiors.

2	Retired Junior Engineer (Irrigation)	6 Nos.	<p>Diploma in civil engineering from AICTE approved institutions with 10 years' experience as Junior Engineer in Jal Shakti Department of HP. He should have knowledge of preparation of irrigation DPRs. construction of irrigation schemes such as Rising/Gravity mains, pumping machinery, RCC structures, Masonry structures, Pump House, Recharge Structures, piped distribution system, Crate Works etc and other allied engineering works as per specifications, maintenance of records of material receipt and issued, record entries in MB, preparation of bills, submission of progress reports and other allied duties attached with job</p> <p style="text-align: center;">Or</p> <p>ITI in survey course from recognized institution having more than 20 years' experience as surveyor with experience of survey of Flow and Lift Irrigation Schemes with minimum of two years experience of working as Junior Engineer in Jal Shakti Department of Himachal Pradesh. He should have knowledge of preparation of irrigation DPRs. construction of irrigation schemes such as Rising/Gravity mains, Pumping machinery, RCC structures, Masonry structures, Pump House, Recharge Structures, piped distribution system, Crate Works etc and other allied engineering works as per specifications, maintenance of records of material receipt and issued, record entries in MB, preparation of bills, submission of progress reports and other allied duties attached with job.</p>	<ol style="list-style-type: none"> 1. Prepare preliminary estimates and drawings for the execution of the works. 2. Directing the execution and technical guidance during the execution. 3. Recording of Measurement Book and preparation of bills for payment/Verification of bills of contractors. 4. Supervise construction of tanks/ponds, etc., ensure quality and timely completion of work, 5. Maintenance of record and stores for the assigned works. 6. Perform any other project relevant activity assigned by the Project Director/superiors.
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Remuneration and Payment Terms:


Remuneration of the Retired Government/Public Sector employees to be hired as contractual resources/staff, considering their knowledge, expertise and outstanding efficiency, will be fixed based on the principle of last monthly pay-drawn minus the pension as per the policy of the State Government. This monthly remuneration/fee shall be subject to applicable TDS deductions.

Common Competencies Required for all Positions.

- Demonstration of strong conceptual, analytical skills with clarity of thought process and problem solving skills.
- Excellent organization Skills
- Accuracy with keen attention to detail
- Ability to work under tight time lines
- Self-motivated, high level of zeal and enthusiasm in all endeavors, unblemished integrity, ability to organize and prioritize own work to meet deadlines.
- Ability to work both independently and as well as in a team.
- Strong communication skills, with ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using the data and facts.
- Good command of English language and oral communication skills.

Important Instruction.

1. Above-mentioned positions are purely on temporary basis on co-terminus basis up to the project period.
2. The candidate engaged for the above positions shall not be absorbed in Government, PSU, or any other Government Organization under any circumstances.
3. Director of Horticulture reserve the right to increase/decrease the recruitment position and number of position.
4. Candidate selected for the above-mentioned positions will have to work under the overall administrative control of Director of Horticulture and the direct control of any other officer as directed/decided time-to-time by the Director of Horticulture.
5. The candidate should enter his/her particulars i.e. Name, Father's Name, Mother's Name and Date of birth as per her/his metric certificate.
6. The candidate are required to apply separately for each post.
7. The candidate are advised to give their Mobile Number and email ID to avoid inconvenience. There will be no other means of contacting them except their email & Mobile Numbers.
8. The candidate shall fill up their complete and correct particulars in the form to avoid rejection of candidature.
9. The Director of Horticulture will not be responsible for any postal delay. No extra opportunity shall be provided to the applicants to produce appropriate document/certificates at later stage.
10. Any clarification/guidance/information regarding application form can be had on telephone 0177-2842390, 0177-2843975.


(Dr. J.P Sharma)
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NAME OF THE POST APPLIED:

1. Name of Candidate:
2. Father's Name:
3. Mother's Name:
4. Nationality (attach a copy of evidence):
5. (a) Complete Permanent Address (attach a copy of evidence):

(b) Current Address:

6. Telephone/ Cell No.:
7. Email Address:
8. Date of Birth with proof:
9. Marital Status:
10. Educational qualification (attach a copies of evidences):

Paste recent
self-attested
passport
photo

S.N	Qualification /Experience etc.	Specializat ion/stream	Year of Passing	Name of School/Colleg e	Name of Board/Uni versity	Class/Percentage of marks obtained
1.	HSLC/Class- X					
2.	HSLC/Class- XII					
3.	Degree/Dipl oma/Graduat ion/					
4.	Master Degree					
5	Other qualification					

10. Experience:

From[Month/Year]:_____To [Month/Year]:_____	
Position held	:
Years of experience (Provide certificates)	Total: _____Years____Months

11. Language known:
12. Computer proficiency:
13. Do you have any corruption or criminal charges pending against you (if yes, furnish Details).
14. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).
15. Have you ever been discharged or forced to resign from any position (if yes, furnish details)

Certification:

I,....., certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience, and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Signature of Applicant

Dated:

Attach self-attested copies of certificates/testimonials