



HIMACHAL PRADESH HORTICULTURAL PRODUCE  
MARKETING AND PROCESSING CORPORATION LIMITED  
(A Government Undertaking)  
HEAD OFFICE, 3<sup>rd</sup> Floor Nigam Vihar, Shimla-171002

Reference No. : HPMC-MKT-HORTICULTURE TOOLS/INPUTS-2021-22

**Expression of Interest for empanelment of Manufacturers / Genuine Importers/ Sole Authorised Dealers/ Agents for supply of Horticulture Tools, Agriculture Inputs & Spray Oil**

Expression of interest (EOI) is invited for supply of Horticulture tools and Agriculture Inputs from the Manufactures, Genuine importers, Authorized Sole Agents or Principle Distributors at HPMC, Nigam Vihar, Shimla-2 HP. The Horticulture Tools & Agriculture Inputs include Pruning shears / (Bye pass and ANVIL/ roll cut types), Pruning Saws with folding/ fixed blades, Grafting and Budding Knives and multipurpose small shears (plain & Serrated) for thinning of fruits and harvesting of Cut Flowers / Vegetables, Pesticides, Knapsack Sprayers (Manual/ Battery operated), Power sprayers, Generators. Tillers, Tokara / Kilta, Soluble Fertilizers, Vermi Compost / Organic manure, Anti Hail Nets and Tree Spray / Mineral Oil .The last date of receipt of offers is 6<sup>th</sup> December, 2021 up to 1.00 PM. The same will be opened on the same day in the presence of the parties or their authorized representatives at 3.00 PM. The bid document details are available on the website of HP Horticulture Development Project <http://hds.hp.gov.in> or can be obtained from the Office of HPMC at Nigam Vihar, Shimla -2 (HP).

The interested parties are required to submit their offers in the bid format with requisite documents to Managing Director, HPMC, 3<sup>rd</sup> Floor, Nigam Vihar, Shimla-2 (HP).

**RAJESHWAR GOEL, IAS  
MANAGING DIRECTOR**

**Expression of Interest for empanelment of Manufacturers / Genuine Importers/ Sole Authorised Dealers/ Agents for supply of Horticulture Tools, Agriculture Inputs & Spray Oil**

|                         |   |   |
|-------------------------|---|---|
| Fees of Tender Document | : | Rs. 2360/- (Bank Draft) Non-Refundable.                                       |
| Earnest Money Deposit   | : | Rs.25000/- (Bank Draft) Refundable.   |
| Sale of Tender Document | : | 20 <sup>th</sup> Nov., 2021 to 6 <sup>th</sup> December, 2021 up to 1.00 P.M. |
| Bid Submission Date     | : | 20 <sup>th</sup> Nov., 2021 to 6 <sup>th</sup> December, 2021 up to 1.00 P.M. |
| Date of Opening Bids    | : | 6 <sup>th</sup> December, 2021, at 3.00 P.M.                                  |

**Note:-** The original copies of Tender Document fees and EMD along-with bid document should reach at HPMC, Nigam Vihar, Shimla-2, HP. on or before 6<sup>th</sup> December, 2021 till 1.00 P.M.

## BID FORMAT

Sealed offers are to be submitted through offline mode only in two covers i.e. (i) Technical Bid containing product catalogue, specification, make and description, warranty period etc. (ii) Financial Bid should contain Brand Name, Model, Warranty etc. along-with quoted price without GST. The rate of GST as applicable should be quoted in prescribed column.

### **Two Covers:**

**Cover 1: The Technical Bid shall contain the documents listed herein under.**

**Tender Fee & Earnest Money Deposit (EMD):** The technical Bid shall contain the documents listed herein under. Bidder should submit their tender offline along with Demand Draft toward the cost of Tender Fee of Rs. 2,360/- (Rupees Two thousand Three hundred Sixty only) and EMD of Rupees 25,000/- (Rupees Twenty five thousand only) by way of demand draft drawn in favour of "The Managing Director, HPMC, Nigam Vihar, Shimla-2. The Earnest Money Deposit is non-interest bearing and will be returned to the empanelled tenderer or adjusted after being shortlisted against the performance security. Any bid received without Tender Fee & EMD will be rejected straight away.

**Performance Security Deposit:** The empanelled Bidders will pay Rs 1.00 Lakh per schedule (Schedule "A" to "I") as Performance Security Deposit in the shape of Bank Guarantee/ FDR pledged with HPMC within 15 days after empanelment letter is issued failing which earnest money of Rupees 25,000/- (Rupees Twenty five thousand only) shall be forfeited. This is to ensure smooth supply of goods for which rates have been quoted by the party and will be refundable after the successful completion of supplies i.e. till the rates of parties are applicable. The performance security will be returned to the empanelled tenderer one year after completing the supplies in good condition. The Performance Security Deposit will be forfeited in case the supplier fails to deliver the ordered goods as per specifications mentioned in the catalogue & in time or for other defaults during the contract period.

**Important Note:** Tender Fee and E.M.D. in the form of Demand Draft in original shall be submitted along-with Technical & Financial Bid envelop super scribed "Tender for Horticulture Tools and Inputs in favour of Managing Director, HPMC Ltd., Nigam Vihar, Shimla-2. till 6<sup>th</sup> December, 2021 up to 1.00 P.M. Tender Fee /EMD received after the due date and time will not be entertained and will stand rejected.

The following documents should be submitted by the bidders in the same order as mentioned below, with the Tender Documents in Technical Specification cover.

| S.N. | List of Documents.   |
|------|--|
| 1    | Documents supporting that they are the Manufacturers, Importers, Authorised Agents/Distributors.   |
| 2    | The manufacturer should have enough experience for the supply of product to different Departments of the State Government and having a minimum turnover of Rs. 50.00 |

|   |   |
|---|---|
|   | Lakhs per annum. The Organic Manure should be Neem based and having manufacturing and selling license duly issued by the Competent Authority as per the procedure laid down under Fertilized Control Order 1985.              |
| 3 | Income Tax Certificate for last three years i.e. 2018-19, 2019-20 & 2020-21 along with Profit & Loss Account showing minimum turnover of 50.00 Lakhs of the items being offered in the tender for the last 3 financial years. |
| 4 | Copies of GST and PAN numbers.  |
| 5 | The bidder will mention products Brand Name/specifications/ descriptions in relevant column/ format.  |
| 6 | Proof in support of having after sale service facilities for the offered products (Horticulture Tools, Sprayers, Tillers etc.) in Himachal Pradesh having valid GST Nos. of HP.   |
| 7 | In case of Pesticides/Insecticides the products should be registered with the Central Insecticide Board as per the procedure laid down under Insecticide Act, 1968.   |
| 8 | Providing of product catalogue, price list containing the MRP of offered products.  |
| 9 | The Manufacturers/ Authorised Agents/ Distributors falling under MSME will be exempted from submission of EMD on production of proof i.e. Registration Certificate under MSME from competent authority.                       |

## **Cover 2: THE FINANCIAL BID (BOQ) SHALL CONTAIN THE FOLLOWING:**

The financial bid shall contain only price list. The Bidders shall quote the rates and GST/ Other payable taxes in the relevant column of the Bid Performa mentioned for the purpose in the respective schedules up to "A" to "I" along with Brand Name of offered product, Model, Warranty period etc. Any discrepancy in this regard will cause the rejection of Price list. The Financial Bid shall contain the following:-

1. The rates should be quoted in whole rupees and must be expressed in figures only.
2. The offered rates should contain Basic Price and GST separately for each item and shall be entered by the tenderer in the prescribed column of the provided bid format.
3. The bid offered without product catalogue containing product specifications make & MRP etc will not be considered and liable for rejection only.
4. The Tenderer can offer additional bulk cash discount on products, which they intend to offer during empanelment process on surpassing certain targets of sale by HPMC.

## **Terms and Conditions:-**

1. The cost of the tender form is Rs. 2360/- (Rupees Two Thousand Three Hundred Sixty Only) and EMD is Rs. 25,000/- (Rupees Twenty five thousand only) which should be submitted in shape of DD in Technical specification cover. The cost of Tender Fee can be deposited in HPMC, Head Office, Shimla directly also on or before specified date and time.
2. This is for the information of Bidders that the average sale performance of items contained in Schedule "A" to "I" made by HPMC for the last three years i.e. 2018 -19 to 2020-21 are given in the table as under:-

| Sr. No. | Schedule wise Items  | Average sale of last 3 years (Rs. in Lakhs) |
|---------|--|---|
| 1.      | Imported and Indian made Horticulture tools. Plastic crates and Kiltas (Schedule "A", "B" and "E")                                     | 482.00                                      |
| 2.      | Power Sprayers, Tiller, Insecticides / Fungicides, Soluble Fertilizer, Organic Manure Neem based (Schedule "C", "D", "F", "G" and "I") | 743.00                                      |
| 3.      | Tree Spray/ Mineral Oil (Schedule "H")   | 760.00                                      |

3. That the Tenderer should give evidence in support of their claim with regard to the technical specification, quality parameters fulfilling National or International parameters.
4. That the Tenderer should provide necessary evidence in the shape of product catalogue in support of their claim that he/she is the manufacturer or sole agent or principal Distributor, or genuine importer of the items for which rates are being offered.
5. That the Tenderer must undertake that offered items are genuine as per brand and that rates quoted do not contain/consider any hidden expenses on account of third party overriding commission for profit of margin. In case any such violation is detected at any stage the supplier shall be liable for rejection/ forfeiture of Performance security deposit.
6. That the rate must be quoted for delivery F.O.R. destination in all the Branches of HPMC located in Himachal Pradesh.
7. That the Tenderer will have to ensure availability of sufficient quantity of genuine spare parts and after sale service, at least for 2 years, from the outlet located in HP State and should provide warranty against manufacturing/technical defects for a period of one year.
8. The successful bidder will ensure supply of ordered goods to HPMC within 12 to 15 days from the date of issue of purchase order failing which appropriate action such as forfeiture of performance security deposit and even stern action like blacklisting of firm for future supplies after exhausting all channels.
9. The purchases shall be affected purely on the basis of preferences and requirements of the farmers/ Orchardists.
10. The period of contract shall be one year and can be extended on mutual consensus of both the parties for further period up to one year.

**Price Fall Clause:-**

The offered rates by the Tenderer will be subject to the price fall clause i.e. if any item is offered at a lower rate by the Contractor/Supplier to any other State/ Party in India, shall be recovered from him/ her and can be blacklisted for future supplies in Government Departments of the State.

**MANAGING DIRECTOR**





















